

Covid Addendum (updated 1/4/2021)*

Hours/Drop-Off and Pick-up

TCK operates Monday - Thursday with the following drop-off and pick-up schedule from the breezeway:

	Drop-off	Pick-up
Turtles	9:25	1:10
Penguins	9:25	1:10
Bears	9:30	1:15
Tigers	9:30	1:15

Siblings will arrive and dismiss with the older student schedule.

If you arrive early, please wait in your car until your scheduled drop-off and pick-up time. Parents are asked not to enter the building unless they have a scheduled appointment.

When dropping off your child each day you will follow this Check-in Procedure
Check-in Procedure (under breezeway)

☺ Answer screening questions:

1. Since your child was last at school, have they been diagnosed with COVID-19?
2. Does your child have any of these symptoms?
 - Fever or chills
 - Shortness of breath or difficulty breathing
 - New loss of taste or smell
 - Congestion or runny nose
 - Nausea or vomiting
 - New cough
 - Fatigue
 - Muscle or body aches
 - Sore throat
 - Headache
 - Diarrhea
3. Has your child had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine?

☺ Temperature check

After Check-in, teachers will escort children to class through their playground doors. Children will wash their hands with soap and water upon entry.

If you arrive past your scheduled class drop-off time, you will follow the same check-in procedure with a member of the office staff escorting your child to their class.

Class doors that open out to the playground are for use during school hours by school staff only. No one may enter these doors for any other reason.

In Class/Daily Routine

- In accordance with CDC and NCDHHS' COVID-19 requirements and updates from the most recent guidance, it was noted that face coverings are **required** for ALL children ages 5 and older unless an *exception applies*. A face covering is **recommended** for children ages 4 unless an *exception applies*. If parents prefer that their child (ages 3 and under) wear a mask, the child must be able to wear it properly without teacher assistance.
- All staff and substitutes are required to wear mask
- More frequent hand-washing throughout day
- Class materials sanitized after use
- Each child will have their own crayons, pencils, markers, glue and scissors
- Classes will stay in the same classes/spaces each day to limit classes intermingling
- Playground – NO access before or after school
 - o 1 class per playground every day
 - o Sanitized after use

If a child shows symptoms of COVID-19 or signs of illness while at school...

They will be isolated with supervision & must be picked up immediately.

If a child tests positive for COVID-19...

Parent must notify the program director immediately at 919-649-4150 by text. Affected classroom will be closed for 14 days based on when symptoms started. Days missed...To Be Determined.

If a staff shows symptoms of COVID-19 or signs of illness while at school...

They will leave immediately.

If a staff tests positive for COVID-19...

Staff must notify the program director immediately. Affected classroom will be closed for 14 days based on when symptoms started.

**These procedures may change depending upon CDC and NCDHHS guidelines. We will give notice via email and at drop-off/pick-up of any changes as soon as possible.*